



**City of Hayward  
Development Review Process  
Focus Group Meeting**

**Wednesday, August 4, 2010  
Hayward City Hall, Room 2A  
10:00 am – Noon**

**Meeting Agenda**

- I. Welcome and Introductions (15 minutes) *David Rizk, Director of Development Services*
- II. Old Business/Questions(15 minutes) *Glen Martinez, Building Official*
- III. Inspection Process (45 minutes) *Glen Martinez, Building Official*
  - Permit Summary Sheet (attachment A)
  - Building Inspection Record Card (attachment B)
  - Updated Building Inspection Card (attachment C)
- IV. IVR automated inspection scheduling system (15 minutes) *Glen Martinez, Building Official*
- V. 2010 new Code adoptions (20 minutes) *Glen Martinez, Building Official, Steve Osborne, Senior Plan Checker*
- VI. Next Meeting Date and Focus Topic(s) (10 minutes)  
October 6, 2010 – 10:00 am – Noon: Development Fees, Development Services  
Department Updated Website layout/Information



# CITY OF HAYWARD

ATTACHMENT A

777 B Street, Hayward, CA 94541 (510) 583-4140  
Hearing Impaired - TDD (510) 247-3340  
Building Inspection Request Line (510) 583-4148

## PERMIT

PERMIT NO: **BI-2010-** TYPE: Commercial Remodel, Repair, Maint. (int/ext DATE: 4/27/2010

JOB ADDRESS: 1663 INDUSTRIAL PKWY W

OWNER:



**CONTRACTOR**

☒ I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Sec. 7000) of Div. 3 of the Business and Professions Code (B. & P.C.), and my license is in full force and effect.

☐ I hereby affirm under penalty of perjury that I am exempt from the Contractor's License Law for the following reason: Sec. 7031.5, B. & P.C.: Any city or county which requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for such permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractor's License Law (Chapter 9 (commencing with Sec. 7000) of Div. 3 of the B. & P.C.) or that he or she is exempt therefrom and the basis for the alleged exemption. Any violations of Sec. 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).

☐ I, as owner of the property, or my employees with wages as their sole compensation, will do the work, and the structure is not intended or offered for sale (Sec. 7044 B. & P.C.: The Contractor's License Law does not apply to an owner of property who builds or improves thereon and who does such work themselves or through their own employees, provided that the improvements are not intended or offered for sale. If, however, the building or improvement(s) is sold within one year of completion, the owner-builder will have the burden of proving that they did not build or improve for the purpose of sale).

☐ I, as owner of the property, am exclusively contracting with licensed contractors to construct the project (Sec. 7044, B. & P.C.: The Contractor's License Law does not apply to an owner of the property who builds or improves thereon, and who contracts for the projects with a contractor(s) licensed pursuant to the Contractor's License Law).

☐ I am exempt under Sec. \_\_\_\_\_ B. & P.C.  
For this reason \_\_\_\_\_

☐ I hereby affirm under penalty of perjury one of the following declarations: I have and will maintain a certificate of consent to self-insure for workers' compensation as provided for by Sec. 3700 of the Labor Code or have and will maintain workers' compensation insurance as required by Section 3700 of the Labor Code for the performance of the work for which this permit is issued.

POLICY NO. \_\_\_\_\_

CARRIER \_\_\_\_\_

(This section need not be completed if the permit is for one hundred dollars (\$100) or less.)

☐ I certify that in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the Workers' Compensation Laws of California, and agree that if I should become subject to the Workers' Compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

**WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS (\$100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3705 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.**

☐ I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civil Code).

Lender's Name \_\_\_\_\_

Lender's Address \_\_\_\_\_

☐ I certify that I have read this application and state that the above information is correct, I agree to comply with all city and county ordinances and state laws relating to building construction, and hereby authorize representatives of this city to enter the above mentioned property for inspection.

Printed Name \_\_\_\_\_

OCCUPANCY: **B**

CONSTRUCTION: **III-B**

VALUATION: **35,000**

FAIRVIEW AREA: ☐ YES ☐ NO

URBAN WILDLIFE INTERFACE AREA: ☐ YES ☐ NO

FEES:	AMOUNT	PAID
0303 - Tech Surcharge	1.77	0.00
Acct 100-2711-4813		
0310 - State Bldg Standards Fee	2.00	0.00
Acct 0310-100-XXXX-2280-298		
0308 - SMIP Non-Residential	7.35	0.00
Acct 861-0000-2298		
0301 - Admin & Misc Fees	79.00	0.00
Acct 100-2711-4421		
0302P - BLDG PC FEES-B OCC	2,241.56	0.00
Acct 100-2711-4840 (0302P)		
0308 - BLDG INSP FEES-B OCC	2,505.08	0.00
Acct 100-2711-4822 (0308)		
0533 Inspection Fee	359.00	0.00
Acct 100-1923-4854		
0501 Fire Plan Check Fee	308.00	0.00
Acct 100-1923-4841		

TOTAL FEES: **5,503.76**

AMOUNT RECEIVED: **0.00**

BALANCE: **5,503.76**

### WORK TO BE DONE:

Remodel of existing pizza restaurant including demolition, new walls, electrical, mechanical & plumbing. Kitchen area will not be remodeled.

APPLICATION APPROVAL  
THIS PERMIT DOES NOT BECOME VALID UNTIL SIGNED BY THE BUILDING OFFICIAL, OR HIS DEPUTY. FEES ARE PAID, AND RECEIPT IS ACKNOWLEDGED IN THE SPACE PROVIDED.

SIGNATURE OF DEPUTY: \_\_\_\_\_

THIS IS YOUR RECEIPT WHEN MACHINE-VALIDATED

04-27-2010/12:06 PM  
USER: CD/AMOUNT: \$2,505.08  
0308 BLDG-INSPET FEES -B-000  
00100248006/Permit #: 10-0271

(Rev 10/09)



**POST IN A  
CONSPICUOUS PLACE  
ON THE JOB**

**CITY OF HAYWARD  
BUILDING DIVISION**

**BUILDING INSPECTION RECORD CARD**  
Building Inspection Request Line (510) 583-4148  
Online request: [www.hayward-ca.gov](http://www.hayward-ca.gov)

ATTACHMENT B

**VALID FOR 180 DAYS  
FROM ISSUANCE OR  
APPROVED INSPECTION**

Soils Eng \_\_\_\_\_

Temp Power Pole \_\_\_\_\_

(146)

Temporary Electric Meter \_\_\_\_\_

(182)

Temporary Gas Meter \_\_\_\_\_

(183)

**REQUIRED PRIOR TO FOUNDATION  
INSPECTION**

**UNDERGROUND INSPECTION:**

Sewer Lateral \_\_\_\_\_

(157)

Water Service \_\_\_\_\_

(161)

Plumbing \_\_\_\_\_

(159)

Electrical \_\_\_\_\_

(149)

**DO NOT BACKFILL UNTIL ABOVE IS  
APPROVED**

**IN/UNDER SLAB INSPECTIONS:**

Plumbing \_\_\_\_\_

(162)(160)

Electrical \_\_\_\_\_

(144)(150)

Reinforcement \_\_\_\_\_

(170)

**DO NOT PLACE CONCRETE UNTIL  
ABOVE IS APPROVED**

**CONCRETE/GROUT INSPECTIONS:**

Setbacks \_\_\_\_\_

(184)

C.E. Electrode (Ufer Ground) \_\_\_\_\_

(148)

Footings \_\_\_\_\_

(107)

Piers \_\_\_\_\_

(119)

Hold Downs \_\_\_\_\_

(111)

Foundation \_\_\_\_\_

(108)

Slab on Grade \_\_\_\_\_

(132)

Concrete Block \_\_\_\_\_

(103)

Grout \_\_\_\_\_

(110)

Post Tension Cable \_\_\_\_\_

(124)

Retaining Wall Footing \_\_\_\_\_

(191)

Retaining Wall Reinforcement \_\_\_\_\_

(192)

**DO NOT PLACE CONCRETE UNTIL  
ABOVE IS APPROVED**

**RAISED UNDERFLOOR INSPECTIONS:**

Plumbing \_\_\_\_\_

(158)

Mechanical \_\_\_\_\_

(168)

Electrical \_\_\_\_\_

(151)

Frame \_\_\_\_\_

(139)

Insulation \_\_\_\_\_

(140)

**DO NOT INSTALL SUBFLOOR  
UNTIL ABOVE IS APPROVED**

**SHEAR/NAILING INSPECTIONS:**

Floor Nail \_\_\_\_\_

(180)

Shear Nailing Interior \_\_\_\_\_

or

Shear Nailing Exterior \_\_\_\_\_

(117)

Hold Downs \_\_\_\_\_

(111)

Straps \_\_\_\_\_

(134)

Roof Frame \_\_\_\_\_

(109)

Roof Nail \_\_\_\_\_

(115)

**DO NOT COVER UNTIL ABOVE  
IS APPROVED**

**ROUGH INSPECTIONS:**

Plumbing \_\_\_\_\_

(152)

Gas Piping \_\_\_\_\_

(156)

Mechanical \_\_\_\_\_

(163)

Electrical \_\_\_\_\_

(141)

Frame \_\_\_\_\_

(109)

Fireplace \_\_\_\_\_

(106)

**MISC. ROUGH INSPECTIONS:**

Process Piping Pressure \_\_\_\_\_

(165)

Process Piping Steam \_\_\_\_\_

(166)

Sewer Cap \_\_\_\_\_

(129)

Draft Curtains \_\_\_\_\_

(105)

Seismic Upgrade \_\_\_\_\_

(128)

**INSULATION INSPECTIONS:**

Walls \_\_\_\_\_

(112)

Ceiling/Attic \_\_\_\_\_

(112)

**DO NOT INSTALL SHEETROCK UNTIL  
ABOVE IS APPROVED**

**SHEETROCK NAIL/SCREW:**

Walls \_\_\_\_\_

(116)

Ceiling/Attic \_\_\_\_\_

(114)

RC Channel - Walls \_\_\_\_\_

(185)

RC Channel - Ceiling \_\_\_\_\_

(186)

**LATH & PLASTER INSPECTIONS:**

Interior or Exterior Lath \_\_\_\_\_

(113)

Stucco (Scratch) \_\_\_\_\_

(173)

Stucco (Brown) \_\_\_\_\_

(174)

**T - Bar Inspections:**

Mechanical \_\_\_\_\_

(167)

Electrical \_\_\_\_\_

(147)

Building \_\_\_\_\_

(137)

**DO NOT INSTALL TILES UNTIL ABOVE  
IS APPROVED**

**REROOFING INSPECTIONS:**

Pre Roof \_\_\_\_\_

(123)

Pre Deck \_\_\_\_\_

(187)(Use when overlaying skip sheeting)

Roof Nail \_\_\_\_\_

(115)

**MISCELLANEOUS INSPECTIONS:**

Gas Test \_\_\_\_\_

(154)

Tub/Shower Pan \_\_\_\_\_

(193)

Grease Interceptor \_\_\_\_\_

(188)

Tilt-Up Panels \_\_\_\_\_

(138)

Storage Racks \_\_\_\_\_

(125)

Electric Meter \_\_\_\_\_

(194)

Waterproofing/Membrane \_\_\_\_\_

(195)

**SWIMMING POOLS:**

Pre-Gunite Swimming Pool \_\_\_\_\_

(121)

Pre-Deck Swimming Pool \_\_\_\_\_

(120)

Pre-Plaster Swimming Pool \_\_\_\_\_

(122)

**PRE-FINAL INSPECTIONS:**

Planning \_\_\_\_\_

(583-4200)

Landscaping \_\_\_\_\_

(583-4200)

Solid Waste \_\_\_\_\_

(583-4725)

Fire \_\_\_\_\_

(583-4900)

Haz Mat \_\_\_\_\_

(583-4900)

Site \_\_\_\_\_

(583-4148)

**FINAL INSPECTIONS:**

Site Final \_\_\_\_\_

(131)

Plumbing \_\_\_\_\_

(153)

Mechanical \_\_\_\_\_

(164)

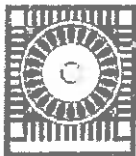
Electrical \_\_\_\_\_

(142)

Building Final \_\_\_\_\_

(100)

(REV. 07/07)



POST IN A  
CONSPICUOUS PLACE  
ON THE JOB

CITY OF HAYWARD  
BUILDING DIVISION  
**BUILDING INSPECTION RECORD CARD**  
Building Inspection Request Line (510) 583-4148  
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ATTACHMENT C

VALID FOR 1 YEAR  
FROM ISSUANCE DATE

Soils Engineer \_\_\_\_\_

Temporary Power Pole \_\_\_\_\_  
(146)

**REQUIRED PRIOR TO FOUNDATION  
INSPECTION**

**UNDERGROUND INSPECTIONS:**

Fire Mains/P.I. V/IOS&Y/Laterals \_\_\_\_\_

(Fire Department 583-4900)

Sewer Lateral \_\_\_\_\_

(157)

Sewer Cap \_\_\_\_\_

(129)

Water Service \_\_\_\_\_

(161)

Plumbing \_\_\_\_\_

(159)

Electrical \_\_\_\_\_

(149)

**DO NOT BACKFILL UNTIL ABOVE IS  
APPROVED**

**IN/UNDER SLAB INSPECTIONS:**

Plumbing \_\_\_\_\_

(162) (160)

Electrical \_\_\_\_\_

(144) (150)

Reinforcement \_\_\_\_\_

(170)

**DO NOT PLACE CONCRETE UNTIL  
ABOVE IS APPROVED**

**CONCRETE/GROUT INSPECTIONS:**

Hydrants (Live) \_\_\_\_\_

(Fire Department 583-4900)

Fire Access per Approved Plan \_\_\_\_\_

(Fire Department 583-4900)

Setbacks \_\_\_\_\_

(184)

Electrodes \_\_\_\_\_

(148)

Footings \_\_\_\_\_

(107)

Piers \_\_\_\_\_

(119)

Hold Downs \_\_\_\_\_

(111)

Foundation \_\_\_\_\_

(108)

Slab on Grade \_\_\_\_\_

(132)

Concrete Block \_\_\_\_\_

(103)

Grout \_\_\_\_\_

(110)

Post Tension Cable \_\_\_\_\_

(124)

Retaining Wall Footing \_\_\_\_\_

(191)

Retaining Wall Reinforcement \_\_\_\_\_

(192)

**DO NOT PLACE CONCRETE UNTIL  
ABOVE IS APPROVED**

**RAISED UNDERFLOOR INSPECTIONS:**

Plumbing \_\_\_\_\_

(158)

Mechanical \_\_\_\_\_

(168)

Electrical \_\_\_\_\_

(151)

Frame \_\_\_\_\_

(139)

Insulation \_\_\_\_\_

(140)

**DO NOT INSTALL SUBFLOOR UNTIL  
ABOVE IS APPROVED**

**SHEAR/NAILING INSPECTIONS:**

Floor Nail \_\_\_\_\_

(180)

Shear Nailing Interior \_\_\_\_\_

or

Shear Nailing Exterior \_\_\_\_\_

(117)

Roof Frame \_\_\_\_\_

(109)

Roof Nail \_\_\_\_\_

(115)

**DO NOT COVER UNTIL ABOVE IS  
APPROVED**

**ROUGH INSPECTIONS:**

Plumbing \_\_\_\_\_

(152)

Gas Piping \_\_\_\_\_

(156)

Mechanical \_\_\_\_\_

(163)

Electrical \_\_\_\_\_

(141)

Frame \_\_\_\_\_

(109)

**MISC ROUGH INSPECTIONS:**

Process Piping Pressure \_\_\_\_\_

(165)

Process Piping Steam \_\_\_\_\_

(166)

Fireplace \_\_\_\_\_

(106)

Draft Curtains \_\_\_\_\_

(105)

Seismic Upgrade \_\_\_\_\_

(128)

**INSULATION INSPECTIONS:**

Walls \_\_\_\_\_

(112)

Ceiling/Attic \_\_\_\_\_

(112)

**DO NOT INSTALL SHEETROCK UNTIL  
ABOVE IS APPROVED**

**SHEETROCK NAIL/SCREW:**

Walls \_\_\_\_\_

(116)

Ceiling/Attic \_\_\_\_\_

(114)

RC Channel - Walls \_\_\_\_\_

(185)

RC Channel - Ceiling \_\_\_\_\_

(186)

**LATH & PLASTER INSPECTIONS:**

Interior or Exterior Lath \_\_\_\_\_

(113)

Stucco (Scratch) \_\_\_\_\_

(173)

Stucco (Brown) \_\_\_\_\_

(174)

**T-BAR INSPECTIONS:**

Mechanical \_\_\_\_\_

(167)

Electrical \_\_\_\_\_

(147)

Building \_\_\_\_\_

(137)

**DO NOT INSTALL TILES UNTIL ABOVE  
APPROVED**

**REROOFING INSPECTIONS:**

Pre Roof \_\_\_\_\_

(123)

Pre Deck \_\_\_\_\_

(187) (Use when overlaying skip sheeting)

Roof Nail \_\_\_\_\_

(115)

**MISCELLANEOUS INSPECTIONS:**

Gas Test \_\_\_\_\_

(154)

Tub/Shower Pan \_\_\_\_\_

(193)

Grease Interceptor \_\_\_\_\_

(188)

Tilt-Up Panels \_\_\_\_\_

(138)

Storage Racks \_\_\_\_\_

(125)

Electric Meter \_\_\_\_\_

(194)

Waterproofing/Membrane \_\_\_\_\_

(195)

**SWIMMING POOLS:**

Pre-Gunite Swimming Pool \_\_\_\_\_

(121)

Pre-Deck Swimming Pool \_\_\_\_\_

(120)

Pre-Plaster Swimming Pool \_\_\_\_\_

(122)

**PRE-FINAL INSPECTIONS:**

Fire Department \_\_\_\_\_

(583-4900)

Haz Mat \_\_\_\_\_

(583-4900)

Planning \_\_\_\_\_

(583-4200)

Landscaping \_\_\_\_\_

(583-4208)

Solid Waste \_\_\_\_\_

(583-4725)

Storm Water Maintenance Agreement \_\_\_\_\_

(583-4735)

**FINAL INSPECTIONS:**

Public Works \_\_\_\_\_

(583-4755)

Plumbing \_\_\_\_\_

(153)

Mechanical \_\_\_\_\_

(164)

Electrical \_\_\_\_\_

(142)

Site Final \_\_\_\_\_

(131)

Building Final \_\_\_\_\_

(100)